

**St. Luke's Episcopal Church
Scituate, MA 02066**

VESTRY MEETING NOVEMBER 15, 2016

Reverend Grant Barber

**Senior Warden: Chris McKerrow
Clerk: Roberta Swift**

Junior Warden: Paul Antenore

Present: Rev. Grant Barber, Ed Karsch, Roberta Swift, Randy Robertson, Paul Antenore, Chris McKerrow, David Donahue, Nancy Jacobs, Kittie Marrone, Meijia Yang, Carsten Otte

Absent: Adrienne Wood, Nick Waterman

DEVOTION: The Vestry held a few moments of silent prayer and then recited the Lord's Prayer.

MINUTES: The minutes for October were approved and seconded.

TREASURER'S REPORT:

OCTOBER 2016 HIGHLIGHTS

- Loose Plate & Pledge income **under budget** \$3,487.44 YTD.
- (1) Total Operating income **under budget** \$2,967.16 YTD.
 - (2) Total Operating Expenses **UNDER budget** \$25,130.88 YTD.
 - (3) Operating account **deficit is** \$14,536.96 YTD. This is \$22,163.04 **better** than budgeted. **Note: fourth quarter transfer from Endowment Fund not yet received.**
 - (4) AA paid through 12/31/16.
 - (5) Personnel expenses **under budget** \$9,698.40 YTD.
 - (6) Care of Property **under budget** \$12,358.35 YTD.
 - (7) Program expense **under budget** \$282.05 YTD.
 - (8) Office expenses **under budget** \$204.36 YTD.
 - (10) **Cash on hand 10/31/16: \$81,426.10.**
 - (11) **Checks outstanding 10/31/16: \$7,907.33; net cash o/h \$73,518.77.**
 - (12) **Cash "owned" by Restricted funds (non-operating) \$71,321.56.**
 - (13) **Operating Fund owes Restricted Funds \$-0-.**

The treasurer's report for October was approved and seconded.

The \$19,000 collected for the Deficit Elimination Fund is not reflected in the Operating Fund as all the money has not been received as yet. The receipts are maintained in a separate line item shown on the page with the 'Restricted Funds'.

As of this date \$15,000 has been banked for the Harvest Fair with additional funds coming in as well as expenses. It was suggested that \$5,000 be kept as seed money for next year's fair and the remainder be put into the St. Luke's Fund.

For 2016 the parish's share of the Together Now pledges paid by St. Luke's parishioners is \$26,707.53. These receipts have been deposited in the Endowment Fund to repay the borrowings for the narthex renovation.

It was recommended that several of the inactive Restricted Funds with small balances be combined with others to clean up the list of funds.

As of the end of October \$1,835 has been spent YTD on Christian Education, which exceeds the 2016 budget for this item by \$335.

The Proposed Budget for 2017 was distributed for review by Vestry members. The Vestry was asked to go over it again at home and email any questions they might have.

REPORTS:

Handyman: It was reported that George Boerger knows the name of a handyman and will contact him.

Tending Our Roots

Bible Study – Meiji Yang reported that it is disappointing that so few come to bible study after church and he asked for suggestions to attract more people.

Episcopal Facts – Vestry members were asked to volunteer to introduce short facts about the history of the Episcopal Church during announcements at the 10:00 a.m. service and during the offertory at the 8:00 a.m. service.

The meeting adjourned at 8:10 p.m. and went into executive session until 9:00 p.m.

Respectfully submitted,

Roberta Swift