

**St. Luke's Episcopal Church
Scituate, MA 02066**

VESTRY MEETING DECEMBER 13, 2016

Reverend Grant Barber

**Senior Warden: Chris McKerrow
Clerk: Roberta Swift**

Junior Warden: Paul Antenore

Present: Rev. Grant Barber, Ed Karsch, Roberta Swift, Randy Robertson, Paul Antenore, Chris McKerrow, David Donahue, Nancy Jacobs, Kittie Marrone, Meijia Yang, Carsten Otte, Adrienne Wood, Nick Waterman

DEVOTION: The Vestry participated in evening prayer and the Lord's Prayer.

MINUTES: The minutes for November were approved and seconded.

TREASURER'S REPORT:

NOVEMBER 2016 HIGHLIGHTS

- (1) Loose Plate & Pledge income **under budget** \$9,782.47 YTD.
- (2) Total Operating income **under budget** \$6,036.18 YTD.
- (3) Total Operating Expenses **UNDER budget** \$23,986.55 YTD.
- (4) Operating account **deficit is** \$8,877.73 YTD. This is \$15,523.27 **better** than budgeted.
- (5) AA paid through 12/31/16.
- (6) Personnel expenses **under budget** \$10,554.82 YTD.
- (7) Care of Property **under budget** \$12,261.30 YTD.
- (8) Program expense **under budget** \$259.69 YTD.
- (9) Office expenses **under budget** \$376.59 YTD.
- (10) **Cash on hand 11/30/16: \$84,200.74.**
- (11) **Checks outstanding 11/30/16: \$8,140.10; net cash o/h \$74,060.84.**
- (12) **Cash "owned" by Restricted funds (non-operating) \$75,861.71.**
- (13) **Operating Fund owes Restricted Funds \$1,800.87.**

The treasurer's report for November was approved and seconded.

It was reported that as of this date 34 pledges for 2017 have been received. The Finance Committee is not ready to present a final recommended 2017 Operating Budget, so it was moved and seconded to authorize the continuation of the payment of wages, utilities, Diocesan Assessment, insurance, and other essential expenses for the first two months of 2017. The motion carried unanimously.

So far we have received \$21,600 of the \$25,600 pledged for the elimination of the 2016 budget deficit. The outstanding amount is expected to be paid by year end 2016.

The "Together Now" Fund is owed \$92,628. St. Luke's is in arrears approximately \$38,000 which will be paid in the next year or so. The 75% St. Luke's receives from the Diocese will be put into the Endowment Fund.

The preliminary Revised Proposed Operating Budget for 2017 was distributed for review by Vestry members. The Vestry was asked to go review it at home and email any questions they might have.

A motion was made to formally recognize Susanne Otte for all the work she has done on the new website Wix. The motion was approved and seconded.

REPORTS:

Annual Meeting- The annual meeting is set for January 29, 2017. It will be explained at the annual meeting why the Vestry chose to go the route of having a Priest- Charge.

Tending Our Roots

Bible Study – Meiji Yang reported that it is disappointing that so few come to bible study after church and he asked for suggestions to attract more people.

Episcopal Facts –It was agreed that a Vestry member or member of the congregation would talk about Episcopal facts during the announcements. Chris McKerrow agreed to do it one week. Paul Antenore has a book on facts.

Personal Reflections - The Vestry agreed that the personal reflection that Jean Collier had presented to the congregation for the Stewardship drive was very effective and that we should continue the practice during announcements. This would be a good thing to do during Lent with a different topic each week not to last more than 7-8 minutes.

Newcomers – A newcomer's event is scheduled for January.

The meeting adjourned at 8:10 p.m. and went into executive session until 9:00 p.m.

The next meeting will be held **January 10, 2017 at 7:30 p.m.**

Respectfully submitted,

Roberta Swift